

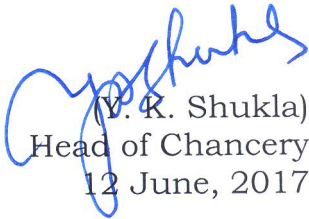
**Consulate General of India,
Jeddah**

**Invitation of tenders for hiring three Security Guards for the
Consulate General of India, Jeddah**

1. **Location:-** Building of Mr. Abdul Mansoor Abdul Rahman Al Huwaish, Villa No. 34 Behind National Commercial Bank, Near Al-Huda Mosque, Tahliya Street, Jeddah 21421.
2. **Scope of Work:-** Services of three guards for guarding the Consulate premises 24 hours per day for the whole of every month.
3. **Bids:** Interested companies should submit (i) the company profile, (ii) details of jobs under taken by them in the past references, (iii) price bids as per the scope of work mentioned in paragraph 2 above. The bids should be submitted to Mr. Y.K. Shukla, Head of Chancery Post Box No.952 Jeddah - 21421, latest by 4th July, 2017.
4. **Date of effect:-** The agreement will be valid for one year w.e.f. 1.4.2017 to 31.03.2018.
5. **Opening of bids, Evaluation & Selection:-** The Company with good credentials, skilled manpower and offering the best price will be awarded the job. The decision of the Consulate in this regard will be final.
6. **Terms and condition:-** The Company should fulfill following terms & conditions.
 - (i) Age of Security Guards should be less than 45 years.
 - (ii) The Security Guard should be physically and mentally fit and should not suffer from any apparent disability.
 - (iii) The character and antecedents of security guards should be verified.
 - (iv) SGs should perform their duties in smart uniforms and their overall appearance should be neat and clean.
 - (v) SGs should possess training in basic security duties such as access control and checking of person, baggage & vehicles use of basic security tools & CCTV. They should possess knowledge of the potential threats to foreign Mission.
 - (vi) Service provider should have provisions for real time checks of functioning of the LSGs to ensure that the quality of the provided

staff and the service they render is always above the benchmark. The provider should be able to provide proof of this to the Consulate.

- (vii) The company should have sufficient LSFs on its roll so that the staff is rotated periodically. **LSGs should be rotated every 4 months.**
- (viii) LSGs should have rudimentary working knowledge of either English or Hindi besides Arabic.
- (ix) The private service provider should provide proof of compliance as regards local laws and statutory regulations in running a private security company.
- (x) The security company should agree to provide us details of salary, gratuity, allowances, leave etc. it permits for its LSGs.
- (xi) The local security guards provided by the company will be changed every four month.


(V. R. Shukla)
Head of Chancery
12 June, 2017