

Consulate General of India
Jeddah

TENDER NOTICE

Sealed quotations from licensed and reputed companies are invited for supplying Bucket, Mug, WC brush with base, Toilet wiper, Toilet mug (LOTA), Broom with Dust Pan and Disinfectant at the buildings of Haj Committee of India (HCOI) pilgrims **Makkah** during Haj 2016. The quotation should be submitted to Haj Section, Consulate General of India, Jeddah latest by **May 05, 2016** (till 1200 hrs).

2. Description of the item is indicated below :

Sl. No.	Items	Description	Quantity (Approximate)
1.	Bucket	Type : High quality plastic material, Size: 20 Ltrs, Colour: any, Weight : 1.15 Kg. (minimum), Packaging: Plain Poly bag	14,500 One for each bathroom.
2.	Mug	Type: High quality plastic material, Size: 1 Ltr, Colour: any, Weight: 200 gram (minimum), Packaging: Plain poly bag	14,500 One for each bathroom.
3.	WC Brush with base	Type : Good quality	14,500 One for each Toilet/bathroom.
4.	Toilet Wiper	Type : Good quality	14,500 One for each Toilet/bathroom.
5.	Toilet Mug (Lota)	Type : Good quality	14,500 One for each Toilet/bathroom.
6.	Broom with Dust pan	Type : Good quality	20,000 One for each room.
7.	Disinfectant	Type: Liquid, Size: 3.75 Ltr. Killing virus/bacteria:99.9%	14,500 One for each bathroom.

Terms and Conditions:

1. The process of selection of final bidder will consist of following two stages:

A. Qualifying Stage:

An eligibility criteria will be laid down by the designated Committee in order to assess professionalism, resourcefulness, etc. of the applicants. Broadly, following indicators will be taken into account to decide eligibility of the applicants:

- (i) Valid license for trade;
- (ii) Experience in the field and a good turnover of the company
- (iii) Plan for procurement of items and their smooth distribution;
- (iv) Reputation and credibility of the supplier. Certain documents showing no. of clients in previous years to whom the company has supplied items, etc. may be required to assess the credential of the company; and
- (v) Proof of the sample of Bucket, Mug, WC brush with base, Toilet wiper, Toilet mug (LOTA), Broom with Dust Pan and Disinfectant being a product of the supplier.

B. Selection Stage:

Samples of only those applicants will be considered for selection who qualify in the first stage.

2. Sealed tender, along with the sample of Bucket, Mug, WC brush with base, Toilet Wiper, Toilet mug(Lota), Broom with Dust pan and disinfectant to be supplied, should reach Haj Section , Consulate General of India, Jeddah latest by **May 05, 2016 till 1200 hrs.** Tender without sample shall not be entertained.
3. The rate should be less than SR 6.
4. A committee will first open the samples and only after the samples are approved, the price bid would be opened. Consolidated rate of only those bidders will be considered whose sample of bed sheet is got selected.

5. The rate of the items should be inclusive of the cost of delivery of item at three or four places in Makkah. The items will be handed over at the buildings to the AHO of the concerned Branch Office and a receipt to this effect will be obtained from him. The receipt will be required at the time of settlement of the bill.
6. The Consulate reserves the right to reject any or all tenders without assigning any reason thereof.
7. The successful bidder has to procure and store the above plastic items by June 20, 2016. The stock will be inspected by a team of the Consulate on June 25, 2016 and thereafter advance payment of first installment of 20% of the total amount will be paid. The second installment of 30% will be released after the complete arrival of Hajis in Makkah. The last and final payment will be made after the completion of the Haj and as per the actually quantity supplied.
8. It should be ensured that the quality of Bucket, Mug, WC brush with base, Toilet Wiper, Toilet mug(Lota), Broom with Dust pan and disinfectant submitted as samples and Bucket, Mug, WC brush with base, Toilet Wiper, Toilet mug(Lota), Broom with Dust pan and disinfectant supplied matches. However, in case of any variation in quality/size of bed-sheets and pillow covers supplied and the samples approved, the Consulate shall make no payment to the party.
9. The quantity indicated is approximate. Actual number of Bucket, Mug, WC brush with base, Toilet Wiper, Toilet mug(Lota), Broom with Dust pan and disinfectant will be made available at the time of inspection of the stock.
10. An agreement will be signed with successful bidder/bidders encompassing elaborate terms and conditions. In case of non-compliance of terms and conditions or any kind of deficiency in the services, a penalty as decided by the Consulate would be imposed on the supplier.

Indian Haj Pilgrims Office
Makkah