

Consulate General of India
Jeddah

TENDER NOTICE

Sealed quotations from licensed and reputed companies are invited for providing the following services for transport arrangement to the Indian pilgrims staying at Azizia (Makhattatul Bank & Bin Humaid) during Haj 2016. The quotations should be submitted, along with documentary evidences of company's valid license, experience, turnover and proposed plan of action, to Haj Section, Consulate General of India, Jeddah latest by **May 19, 2016 (till 1200 hrs.)**.

2. Details of the services are indicated below:

Sl. No.	Description of the services	Total number	Earnest Money
1.	No. of field staff who will manage transport arrangements	130	SR 10,000/-
2.	Number of Saudi Supervisors	10	
3.	Hiring of space for Bus stops and their installation: i. Azizia, Makhattatul Bank ii. Azizia, Bin Humaid iii. Outside Agyad Tunnel iv. Outside Kudai Tunnel v. Outside Mahbasal Jinn Tunnel	04 01 01 and other logistic support 01 and other logistic support 01 and other logistic support	
4.	To conclude agreements for Agyad, Kudai and Mahbasal Jinn Tunels in coordination with bus company/SAPTCO		
5.	Expenditure to be borne for drivers' food, water and tea etc.		
6.	Provide walky talky for teams	As per requirements	

Terms and Conditions:

Sealed tender along with required documents, should reach Haj Section, Consulate General of India, Jeddah latest by **May 19, 2016** till 1200 hrs. Tender without proper documents shall not be entertained. The process of selection of final bidder will consist of following two stages:

A. Qualifying stage:

An eligibility criteria will be laid down by the designated Committee in order to assess professionalism, resourcefulness, etc. of the applicants. Broadly, following indicators will be taken into account to decide eligibility of the applicants:

- (i) Valid license for the services;
- (ii) Experience in the field and a good turnover of the company;
- (iii) Plan for procurement of items and their smooth functioning;
- (iv) List of staff/supervisors with their names and Iqama numbers.
- (v) Well-equipped office in Makkah.

B. Selection stage:

Only those applicants will be considered for selection who qualify in the first stage. The bidders have to submit earnest money of SR 10,000/- in the form of cheque/draft duly certified by Bank and payable in favour of "Consulate General of India, Jeddah". No bid shall be entertained without earnest money. While earnest money for those bidders who are not selected will be refunded, it will not be refunded for the successful bidder(s). The selected bidder will not be allowed to back off the contract and in case he is not able to provide the desired services, the Earnest Money will not be refunded to him.

1. A committee will open the price bid;
2. The Consulate reserves the right to reject any or all tenders without assigning any reason thereof.
3. An agreement will be signed with successful bidder/bidders encompassing elaborate terms and conditions. The company will be given in advance the schedule of arrival of the pilgrims at each building for providing services to the pilgrims.

4. The successful bidder has to make all the arrangements as stipulated in agreement by June 16, 2016. The arrangements and complete manpower, as stipulated in the agreement will be inspected by a team of the Consulate on June 16, 2016. Thereafter, if the arrangements/complete manpower are found in order, advance payment of first installment of 20% of the estimated total amount will be paid. However, in case of the arrangements being incomplete, no advance payment will be made. The second installment of 30% will be released after the complete arrival of Hajjis in Makkah. The last and final payment will be made after the completion of Haj.

5. It should be ensured that the services are provided as per the agreement. In case of non compliance of terms and conditions or any kind of deficiency in the services, a penalty, as decided by the Consulate, would be imposed, *which may also entail blacklisting of the company.*

Indian Haj Pilgrims' Office
Makkah